



**ORDER FOR EXHIBIT SPACE**  
 NEIBA Fall Conference 2019  
 Thursday, October 3  
 Rhode Island Convention Center, Providence RI

**PLEASE Print or Type clearly.**

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

**EXHIBIT SPACE REQUEST**

Indicate the number of tables you require and calculate the price.

	Quantity	X	Price	=	Total
NEIBA Member	__1__	X	<b>\$550</b>	=	\$ _____
	_____	X	<b>\$450</b>	=	\$ _____
	(\$450 for each additional table)				
Non-Member	_____	X	<b>\$750</b>	=	\$ _____
First Time Exhibitor	_____	X	<b>\$375</b>	=	\$ _____

Checks payable to New England Independent Booksellers Association **TOTAL** \$ \_\_\_\_\_  
**(NEIBA does NOT accept credit cards for exhibit space)**

**SIGNAGE**

Exhibitors are entitled to ONE sign per table. Please type or print clearly below the text for the signs.

**LIMIT: 40 characters (including spaces & punctuation)**

- 1.) \_\_\_\_\_
- 2.) \_\_\_\_\_
- 3.) \_\_\_\_\_
- 4.) \_\_\_\_\_
- 5.) \_\_\_\_\_
- 6.) \_\_\_\_\_
- 7.) \_\_\_\_\_
- 8.) \_\_\_\_\_

**SPECIAL REQUESTS**

NEIBA will make every reasonable effort to honor these requests, although they are not binding.

Place us near the following exhibitor\_\_\_\_\_

**TRADE SHOW PROGRAM LISTING**

**If different from page one. Please type or print clearly.**

NEIBA reserves the right to edit text to ensure consistency.

Exhibitor Name\_\_\_\_\_

Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Phone\_\_\_\_\_ FAX\_\_\_\_\_ EMail\_\_\_\_\_

**Contact at Show**\_\_\_\_\_

**Products/Services (email to Ali@neba.org -25 words or less)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Special Offer (email to Ali@neba.org - 25 words or less)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AGREEMENT**

All orders for exhibit space are subject to approval by NEIBA. NEIBA and its agencies shall not be subject to any liability whatever for any failure to provide exhibit space because of strikes, work stoppages, accidents, fire, or acts of God, or any other circumstances not within the control of NEIBA. NEIBA reserves the right to reject or cancel any order for exhibit space for any reason at any time. NEIBA and its agencies shall not be liable for any errors or omissions in providing exhibit space. In the event that NEIBA negligently fails to provide said exhibit space, its maximum liability will be limited to the amount of exhibitor's payment for exhibit space.

Changes in exhibit arrangements must be made by August 5, 2019. There will be no refunds after August 5, 2019. No conditions, printed or otherwise, appearing in contracts, orders, or other informational materials that conflict with the provisions hereof will be binding on NEIBA.

**Please return this contract with your payment to:**  
New England Independent Booksellers Association  
1955 Massachusetts Avenue, #2, Cambridge, MA 02140  
617-547-3642 Fax 617-547-3759  
www.newenglandbooks.org